



DAWOOD UNIVERSITY OF ENGINEERING AND TECHNOLOGY (DUET)

New M.A. Jinnah Road, Karachi-748000(PAKISTAN)

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DUET/TENDER/CONVOCATION/2024-10

REQUEST FOR PROPOSAL **(EPADS)**

Sealed bids are invited online through e-Pak Acquisition & Disposal System (EPADS) from experienced firms in the relevant field for Arrangement of Complete Decoration Setup, Sound & Multimedia setup, Food & Catering, Photographic & Film coverage, Designing, Printing services and supply of Gold & Silver medals and Gowns on rental basis, for upcoming DUET Convocation 2025. The estimated cost is **Rs.8.7015 M.** with 3% bid security in the shape of pay order in the name of Dawood University of Engineering & Technology (DUET) Karachi.

Eligibility: Income Tax, GST/NTN and SRB registered firms (as per SPPRA Rule)

S.#	Tender Details	Method of Procurement	Tender Fee (Non-Refundable)	Bid Security	Date Issuance of Bidding Document	Last Date & Time for submission of Bid	Date & Time for Opening of Bid
1	Food/Catering Arrangement and Complete Decoration Setup	Single Stage Single Envelope (Technical & Financial Proposal in One Envelope)	3,000.00	3%	25-10-2024 to 07-11-2024 (Up to 12:00 noon)	11-11-2024 (01:30 pm)	11-11-2024 (02:30 pm)
2	Designing, Printing services and supply of Gold & Silver medals		3,000.00	3%		11-11-2024 (02:30 pm)	11-11-2024 (03:30 pm)
3	Gowns on Rental Basis		3,000.00	3%		11-11-2024 (03:30 pm)	11-11-2024 (04:00 pm)

Bidding Documents can be obtained and shall be submitted online through EPADS as per mentioned below schedule. EPAD web: <https://portalsindh.eprocure.gov.pk/#/> and will also be available on DUET own website: www.duet.edu.pk. Supplier are advised to get the registration on EPAD portal at <https://sindh.eprocure.gov.pk/#/supplier/registration>. Original Bid Security & Tender Fee (Non-Refundable) in shape of Pay Order in favour of Dawood University of Engineering & Technology (DUET) shall be submitted at Director (W&S), Convener Procurement Committee at the time of submission mentioned above. In case of any Govt. Holiday or unforeseen situation or incident, the bids shall be issued, submitted & opened on the next working day as per schedule.

Under the following conditions Bid shall be rejected:

- Conditional and telegraphic bids/tenders
- Bids not accompanied by bid security & non-refundable tender fee.
- Original Bid security & tender fee received after specified date and time of submission of bids.
- Bidding Document is received without Signature & Stamp.
- Currently Blacklisted Firms (Attach affidavit on legal stamp paper)
- Bid submitted without required documents as per qualification criteria provided in the bidding document.

All other terms & conditions are mentioned in the bidding documents. Procuring agency reserves the right to reject all or any bids subject to the relevant provision of Sindh Public Procurements Rules 2010 (amended till to date).

Procurement officer
DUET